



Southern Society of Chartered Accountants Committee Member role description

Goal:

The role of the District Society is to:

- Represent members of the ICAEW within its region
- Understand and meet the needs of members locally
- Raise the profile of the ICAEW and its members
- Enhance the profession and the ICAEW

What's in it for you?

You'll learn more about the ICAEW and how the Institute works, receive updates from the District Society Office Holders, Regional Director and Council members providing a rich insight into key issues affecting the ICAEW and the wider profession, whilst making new contacts with members from across the region.

You will have sight of new projects and consultations in their early stages, have the opportunity to raise challenging questions, give feedback to the Institute on its plans and to let ICAEW know of significant emerging issues, problems or opportunities that you want the ICAEW to address.

You will be able to shape the direction of the committee, the events it holds and how it seeks to support members locally.

Though the role is voluntary you will be provided free access to District Society events and reasonable travel, accommodation and subsistence expenses will be paid when incurred on District Society business.

Activities:	Required
To inform chartered accountants of the services SOSCA provide.	✓
To liaise with ICAEW staff and District Society Officers where appropriate.	✓
To assist the committee by attending, supporting or organising SOSCA events.	✓

<p>To attend ICAEW or District Society events and/or:</p> <ul style="list-style-type: none"> • Speak about SOSCA • Set up and man a display stand, where appropriate • To provide information to individual enquirers • To pass information gained back to SOSCA or the ICAEW where appropriate 	✓
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Timeframe:	
Length of commitment	At the discretion of the volunteer.
Estimated total hours	One evening per quarter to attend SOSCA meetings, otherwise volunteer hours may vary according to their personal circumstances.
Scheduling	Quarterly evening meetings are diarised in advance, otherwise the scheduling is at the discretion of the volunteer.
Worksite	Various locations – within the Southern Region.

Person Specification

Essential	Required
Enthusiastic about the ICAEW and the support they can offer members.	✓
Knowledgeable about ICAEW (training can be provided).	✓
Confident in sharing advice, ideas and opinions with the committee.	✓
Proactive in attending, supporting or organising SOSCA events.	✓
An active listener and able to work as part of a team.	✓
Access to transportation and able to travel reasonable distances.	✓

Positive attitude.	✓
Good attendance and time-keeping.	✓

Desirable	Required
Full driving licence.	✓
Willingness to work outside of normal working hours.	✓